

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF
BALCARRES HELD DECEMBER 16th, 2025 AT 5:09 P.M.**

	PRESENT	Mayor Kirby Korchinski, Aldermen Gord Michayluk, Lois Dixon, Curtis Geisler, Alan Lye, Acting Administrator Gail E. Sloan
	ABSENT	Aldermen Scott Temple and Chris Petrichuk
25.16.01	CALL TO ORDER	A quorum being present Mayor Korchinski called the meeting to order at 5:00 p.m.
25.16.02	MINUTES	Lye-Michayluk: That the minutes of the last regular meeting, November 19th, 2025 be approved as circulated. CARRIED.
25.16.03	FIN. STAT. & BANK REC.	Dixon-Michayluk: That the Financial Statement and Bank Reconciliation for the Month of November 2025 be accepted. CARRIED
25.16.04	ACCOUNTS	Lye-Geisler: That the balance of the accounts be paid. CARRIED.
25.16.05	ADMIN. REPORT	Acting Administrator Sloan read her Administrators report to council.
25.16.06	REVENUE DECLARATION	Dixon-Michayluk: That the Council of the Town of Balcarres confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: • Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations; • Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Acting Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

25.16.07 VACCATION PAY OUT Lye-Geisler: That we do authorize the pay out of all remaining 2025 accrued vacation and EDO/Banked time hours for the following employees: Michael Hahn and Darcy Eagles as presented in the Year-End Employee Vacation & Banked Time Report Dated December 16, 2025.

CARRIED.

25.16.08 2026 WAGE INCREASE Lye-Dixon: That we do approve a 3% wage increase as per the UMAAS Salary Guideline for all eligible staff effective January 1, 2026.

CARRIED.

25.16.09 2026 WAGE INCREASE Lye-Dixon: That we do approve aligning the Acting CAO wage with the UMAAS Salary Guideline 13-point salary range based on population for the remainder of the Acting CAO term, effective January 1, 2026

CARRIED.

25.16.10 CORRESPONDENCE Lye- Michayluk: That the following correspondence having been read be filed:

- a.) RM of Tullymet-Appointment of Parks and Recreation Rep
- b.) Hwy 10 Construction Update
- c.) Loraas Holiday Greetings
- d.) Town of Balcarres November Community Policing Stats

CARRIED.

Next meeting to be held January 20st, 2026 at 5:00 p.m.

25.16.11 ADJOURN Michayluk-Lye: That the meeting be adjourned at 6:28 pm.

CARRIED.

Town of Balcarres

Mayor

Administrator